Public Document Pack

DOVER DISTRICT COUNCIL

Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

21 February 2019

Dear Councillor

SPECIAL URGENCY NOTICE – (L02 18) MANAGEMENT OF DOVER DISTRICT LEISURE CENTRE ('FITNESS FIELDS') CAR PARK

Please find attached a Special Urgency notice in respect of a decision to be taken by Councillor Nigel Collor, Portfolio Holder for Access and Licensing, to include the new Dover District Leisure Centre car park in the Council's Dover District Council (Off-Street Parking Places) Order.

This is a Key Decision which was not included in the Notice of Forthcoming Key Decisions. However, the decision may still be taken provided the Chairman of the relevant Scrutiny Committee has given their consent (paragraph 16 of the Access to Information Procedure Rules (Special Urgency) of Part 4 (Rules of Procedure) of the Constitution). Councillor Maggie Cosin, Chairman of the Scrutiny (Policy and Performance) Committee, has agreed that this decision may be taken on 21 February (with the period of call-in expiring on 27 February).

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Kate Batty-Smith

Democratic Services Officer

ENCL

1 **SPECIAL URGENCY NOTICE - (L02 18) MANAGEMENT OF DOVER LEISURE CENTRE ('FITNESS FIELDS') CAR PARK** (Pages 2-3)

DOVER DISTRICT COUNCIL

DEMOCRATIC SUPPORT SECTION ONLY	
Decision No:	**L02**
Publication Date:	**21/02/19**

Consent to Decision as a Matter of Special Urgency

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Key Decision

A: Decision to be taken by and intended date:

Councillor Nigel Collor, Portfolio Holder for Access and Licensing on 21 February 2019

This is a Key Decision which has not been included within the Notice of Forthcoming Key Decisions.

B: Subject:

Inclusion of new Dover Leisure Centre car park in the Council's Dover District Council (Off-Street Parking Places) Order

If the decision is likely to disclose exempt information, please specify the relevant paragraph(s) of Part 1 of Schedule 12A of the Local Government Act 1972.

C: Part of the Constitution authorising the decision:

Paragraph 16 of the Access to Information Procedure Rules (Special Urgency) of Part 4 (Rules of Procedure) of the Constitution.

D: Reasons why it is necessary to follow the Special Urgency procedure:

This is a Key Decision which should have been included in the Notice of Forthcoming Key Decisions. However, Officers were not aware until recently that, being a new provision, a decision between meetings would be necessary.

Deferring the decision is not an option as the new leisure centre is due to open on 25 February. Provisions must be in place by then to allow parking in the car park to be enforced and managed.

E: List of documents submitted to the decision-maker:

Cabinet-style report.

F: Consultation:

Have all consultations required by the Constitution taken place?

(With the Chairman of the relevant Scrutiny Committee) Yes

What other consultation has taken place? None.

G: Application for agreement to use the Special Urgency procedure:

Who is seeking agreement to use the Special Urgency procedure?

Councillor Nigel Collor, Portfolio Holder for Access and Licensing

Signed: [redacted] Date: 21 February 2019
(on behalf of decision-maker)

H: Agreement to use of Special Urgency procedure:

I agree that the taking of the decision which is the subject of this application cannot reasonably be deferred.

Signed: [redacted]
Chairman of Scrutiny (Policy and Performance) Committee

Date: 21 February 2019

- The Special Urgency procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided the Chairman of the relevant Scrutiny Committee has agreed that the making of the decision is urgent and cannot reasonably be deferred.
- Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

  Democratic Services Section
  Council Offices
  White Cliffs Business Park
  Whitfield, Dover
  Kent CT16 3PJ
  (Telephone: 01304 872303; E-mail: democraticservices@dover.gov.uk)